







Staff Manager	School appointments to leadership scale			A					C	C	C			C		R	C		The recommendation will come from the recruitment panel
Staff Manager	Appointments of new roles outside of approved budget			A					R	C	R			R		R			Chairs action for trustees if urgent. This is for roles rather than specific staff.
Staff Manager	School-level staff appointments within approved budget										C					A		C	SBM to check with COO that JD and salary scale is in line with other roles in the trust before advert goes live.
Staff Manager	To produce and maintain a central record of recruitment and vetting checks - for governors, trustees and volunteers									C	M/D	D				D			
Staff Manager	To audit and monitoring Single Central Record for staff employed by the Trust								M							D			
	<b>Financial Governance and Management</b>																		
Financial Governance	Trust Financial Procedures (including key policies and Trust Financial Handbook which includes delegated limits)			A				R	R	D				C					Consultation would be around delegated limits rather than procedure
Financial Governance	Procurement Strategy			A				R	C	D			C	C		C			
Financial Governance	Trust consolidated 5-year Financial Plan			A				R	R	D									
Financial Governance	Trust consolidated annual budget			A				R	R	D									
Financial Governance	Trust consolidated monthly management accounts and Central Trust budget monitoring			M				M	M	D/M									
Financial Governance	School 5-year Financial Plan			A					M	D				R		D			
Financial Governance	School annual phased budget			A					R	D				R		D			Headteacher to deliver with support from central finance



